



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution		Renuka College
• Name of the Head of the institution	Dr.Atul Mahajan	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	07103281455	
• Mobile No:	8237059575	
• Registered e-mail	renukaiqac@gmail.com	
• Alternate e-mail	renukamv.ngp@gmail.com	
• Address	Renuka College, Opp. Besa Petrol Pump, Besa, Nagpur.	
• City/Town	Nagpur	
• State/UT	Maharashtra	
• Pin Code	440037	
2.Institutional status		
• Affiliated / Constitution Colleges	Affiliated UG College	
• Type of Institution	Co-education	
• Location	Semi-Urban	

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur				
• Name of the IQAC Coordinator	Asst.Prof.Abdul Shamim				
• Phone No.	9371132230				
• Alternate phone No.	9511892511				
• Mobile	9371132260				
• IQAC e-mail address	renukaiqac@gmail.com				
• Alternate e-mail address	renukamv.ngp@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://assessmentonline.naac.gov.in/public/index.php/hei/generateAqar_PDF/MTM4MTU=NAAC				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://renukacollege.org/pdf/Academic%20Cale%202023-24.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B++	2.93	2023	02/06/2023	01/06/2028
6.Date of Establishment of IQAC			20/06/2015		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	04	
<ul style="list-style-type: none">• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
<ul style="list-style-type: none">• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none">• If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1. The Internal Quality Assurance Cell of the college has organized One Day Workshop on Artificial Intelligence for Smart Work for Teaching and non-teaching staff.		
2.The Internal Quality Assurance Cell has taken the initiative to create awareness about NEP 2020 so it has conducted the Awareness programmes in four Junior colleges of the vicinity to disseminate the information about NEP 2020 for UG Programmes.		
3.Organised One day National Webinar in Collaboration with SPF, Goa Multi Faculty College Goa, DAV College for Women Firozpur ,Punjab and PES's RSN College of Arts and Science Konda Goa entitled Role of Libraries under NEP 2020		
4. Collaboration with Green Heaven Institute of Management Studies was signed and an awareness programme related to MBA was organised.		
5. Faculty Exchange programme of English ,Marathi, History and Sociology was organised		
6.3.Organised the programme of LinkedIn Webinar in online mode.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
To apprise the faculty members about NEP 2020 and its implementation from the ensuing session 2024-25.	The faculty members were informed about NEP 2020 that would be implemented from the session 2024-25 and were asked to understand the policy and procedure of their respective subjects minutely
Academic Calendar needs to be prepared before the beginning of the next session and displayed it on the college website.	Academic Calendar prepared and displayed it on the college website
To provide guidance to the students of 12th about NEP 2020 around the vicinity of the college	Provided guidance to the students of 12th about NEP 2020 .
To revamp the website of the college	Revamped the website of the college
To organise faculty exchange programme	Organised Faculty Exchanged programme with Yashoda Girls' college of Arts and Commerce ,Nagpur
To sign MOU with the institution of Post Graduate in Management studies and organised programme	Signed MOU with the Green Heaven Institute of Management Studies and organised programme for the entrance of MBA. of Post Graduate in Management studies.
To intimate the IQAC members about NAAC New Metrics and Criteria notified on 19th March 2024.	The IQAC members were informed about New metrics and changed which were made in the process of NAAC notified on 19th March 2024
To fill the data of the institution in the NIRF	Institutional data was filled successfully for NIRF
To publish research papers in UGC CARE listed Journal	15 research papers were published in UGC CARE listed Journal
To collect feedback from teachers ,students and alumni	Feedbacks from teachers,students and alumni were

	collected,analysed and ATR were displayed on college website
To organise conferences ,seminars and Workshops in collaboration	Organised One day National Webinar in Collaboration with SPF, Goa Multi Faculty College Goa, DAV College for Women Firozpur ,Punjab and PES's RSN College of Arts and Science Konda Goa entitled Role of Libraries under NEP 2020
13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
College Development Committee	12/08/2024
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-23	12/02/2023
15.Multidisciplinary / interdisciplinary	
<p>As per the National Educational Policy 2020, our institution established a cluster of colleges to provide multidisciplinary subjects to the students, in line with the holistic development approach endorsed by the policy. The objective of this initiative is to encourage active participation of students in both academic and extracurricular activities within the cluster, fostering a well-rounded educational experience. Our Parent University is in the process of implementing NEP 2020 with the session of 2025-25 , so as per the guidelines of our university , we will follow the policy of multidisciplinary .</p>	
16.Academic bank of credits (ABC):	
<p>The college has implemented the Choice Based Credit System (CBS) in accordance with the guidelines of the affiliated University. The institution is also registered under the Academic Bank of Credits. Furthermore, students enrolled for the academic year 2023-24 are also registered with the Academic Bank of Credits through platforms</p>	

such as Digilocker and NAD National Academic Depository.
17.Skill development:
The institution offers skills development courses i.e. Communication Skills and Personality Development and Basics of Computers for developing the life skills and digital skills of the students by signing the MOUs with the institution imparting skill development courses. The students are availing the benefits of the skills courses.
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
The institution integrates Marathi, Hindi, and English as mediums of instruction and places significant emphasis on Indian languages such as Marathi and Hindi. It fervently organizes a multitude of cultural programs to exalt and foster Indian culture. Moreover, the institution fervently commemorates national days of importance including Independence Day, Republic Day, Gandhi Jayanti, Ahimsa Din, and the birth and death anniversaries of esteemed leaders such as Jotiba Fule, Dr. Ambedkar, Dr. APJ Abdul Kalam, Major Dhyanchand, Savitribai Fule etc.
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
The institution is committed to implementing a systematic approach to integrate and assess the Learning Outcomes (LO), Course Outcomes (CO), and Program Outcomes (PO) of the students in accordance with the guidelines of Outcome-Based Education (OBE) - NEP 2020. The CO and POs are displayed on the college website and are also notified to the students at the beginning of the courses.
20.Distance education/online education:
Since the college is affiliated with the state university, it cannot offer new courses on its own. It can only offer courses that are approved or provided by the university. If the university introduces new courses, we will make sure our students are actively involved to help them learn better.

Extended Profile

1.Programme

1.1

02

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 162

Number of students during the year

File Description	Documents
Data Template	View File

2.2 58

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 11

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 07

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 12

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	02
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	162
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	58
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	11
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	07
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	12
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	No File Uploaded

4.Institution	
4.1	08
Total number of Classrooms and Seminar halls	
4.2	3,26,182
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	16
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1. Annual Planning:

- IQAC holds a meeting at the start of each academic year to plan the College's Annual Plan and Academic Calendar.
- Department heads prepare the Annual Departmental Plan for teaching, which is submitted to IQAC for approval.

2. Teaching Plans:

- Detailed month-wise teaching plans are prepared at the beginning of the session and monitored by IQAC.
- These plans ensure systematic execution of the Annual Teaching Plan across the academic year.

3. Academic Calendar:

- A comprehensive Academic Calendar is prepared and displayed on the college website and notice boards.
- It includes schedules for academic activities, co-curricular activities, faculty and student exchange programs, e-content development, and result analysis.

4. Assessment and Review:

- IQAC assesses the execution of teaching plans at the conclusion of each semester.
- Reviews the completion report of the curriculum to ensure educational objectives are met.

5. Use of ICT and Organizational Activities:

- ICT tools are optimally used to support teaching and learning processes.
- Seminars, conferences, webinars, and workshops are organized to enhance academic and professional development.

These methods ensure structured and effective curriculum implementation, enhancing educational quality and achieving educational goals systematically.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- An academic annual plan for the teaching of each subject is formulated at the beginning of each academic year to ensure consistent internal evaluation in accordance with the academic calendar.
- A month-by-month teaching plan is created and implemented to achieve the desired educational outcomes.
- Guest lectures by distinguished individuals are arranged and the links to these lectures are shared with students to enrich their knowledge.
- Video lectures are conducted.
- Assignments and projects are assigned to students to expand their scope of knowledge, including creating presentations.
- Inspirational and motivational lectures are organized to maintain high morale among the students. Regular unit tests and surprise tests are administered through Google Forms to foster students' competence and creativity.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

03

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

100

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

53

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college integrates a comprehensive array of initiatives to foster ethical values, gender equality sensitization, and environmental conservation:

- 1. Professional Ethics:** The college has prepared professional ethics for the teachers and non-teaching staff and is placed and posted at the important junction of the college.
- 2. Ethical Values:** Promoted through daily secular prayers, "thought of the day" sessions, and celebrations of national festivals and National Leaders' anniversaries to inspire

emulation.

3. **Gender Equality Sensitization:** Ensures equal participation in activities, with the Women Cell organizing Women's Day events, guest lectures, and presentations highlighting women's societal roles. Seminars are conducted to raise awareness on gender equity.
4. **Environment Conservation Sensitization:** Includes mandatory Environmental Studies for second-year students, projects on nature's importance and protection, tree plantation programs by NSS, and leadership in Swachh Bharat Abhiyan.
5. **Integration in Arts and Commerce Syllabi:** Subjects like English, Marathi, Sociology, Commerce, Geography, Environmental Science, Philosophy, and Economics embed ethical and environmental principles into their curricula and assignments.
6. **Commerce Program:** Focuses on teaching professional ethics in business practices.
7. **Geography and Environmental Science:** Emphasizes sustainability principles and mandates assignments on environmental issues.
8. **Philosophy Subject:** Explores ethics and human values philosophically.
9. **Economics:** Analyzes environmental impacts of agrarian activities
10. **N.S.S.** It educates students on ethics, human values, gender equity, environmental sustainability, health, hygiene, social norms, morals, and ethical principles through diverse programmes

These initiatives collectively aim to cultivate ethical awareness, promote gender equality, and instill environmental responsibility among students, fostering a holistic approach to education.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

02

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni		B. Any 3 of the above
File Description	Documents	
URL for stakeholder feedback report	View File	
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File	
Any additional information(Upload)	No File Uploaded	
1.4.2 - Feedback process of the Institution may be classified as follows		A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents	
Upload any additional information	View File	
URL for feedback report	https://www.renukacollege.org/pdf/Feedback%202023-24%20(%20Analysis%20Report).pdf	
TEACHING-LEARNING AND EVALUATION		
2.1 - Student Enrollment and Profile		
2.1.1 - Enrolment Number Number of students admitted during the year		
2.1.1.1 - Number of sanctioned seats during the year		
360		
File Description	Documents	
Any additional information	No File Uploaded	
Institutional data in prescribed format	View File	
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of		

supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
58	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<ol style="list-style-type: none"> 1. The college employs a structured approach to cater to the diverse learning needs of its students through regular tests and term exams. These assessments serve to identify both advanced learners and slow learners within the student body. 2. For slow learners, the college offers Remedial Classes aimed at providing additional support and personalized attention. These classes are designed to help students grasp fundamental concepts at their own pace. Furthermore, specialized study materials are provided to facilitate better understanding and retention of academic content. 3. In contrast, advanced learners receive tailored support that matches their academic capabilities and interests. They have access to an expanded range of books and resources tailored to their specific needs, encouraging them to explore subjects in greater depth. Moreover, advanced learners are actively engaged in various co-curricular activities such as debates, quizzes, and poster competitions, which foster critical thinking and creative expression. 4. Additionally, the college organizes intensive classes for advanced learners, focusing on challenging academic content and encouraging intellectual growth. This comprehensive approach ensures that both advanced learners and slow learners receive the necessary guidance and resources to excel academically and develop holistically. 	

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
162	07

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- 1. Experiential Learning:** Students engage in various activities such as assignments, projects, seminars, PowerPoint presentations (PPT), excursions, field studies, industrial visits, educational tours, visits to Vidhan Bhavan (Nagpur) and Youth Parliament (Pune). They also watch films or short videos related to their topics and participate in interviews with writers to deepen their understanding. Additionally, students contribute write-ups to the college magazine Shabdankur to foster creativity.
- 2. Participative Learning:** Faculty members use quizzes to encourage student participation. Students are divided into small groups for discussions on class topics. They are motivated to create PowerPoint presentations, engage in role-playing activities, participate in debates, and conduct seminars on assigned topics. These activities aim to enhance learning through active involvement.
- 3. Problem-solving Method:** Faculty members frequently pose questions to students during teaching to develop their analytical skills and encourage them to find solutions independently.
- 4. Interactive Learning:** Traditional teaching methods involve students actively, touching upon their psychomotor, cognitive, and emotive skills to enrich their learning experiences.
- 5. Project-based Method:** Students are assigned projects related

to their coursework. This method not only deepens their understanding of the topic but also encourages them to gather extensive information on related subjects beyond the project's scope.

6. **Peer Group Learning Method:** It involves students are motivated to discuss assigned topics in groups, with unresolved issues addressed by faculty.
7. **ICT Enabled Teaching:** Faculty members use tools like Power Point, videos, and clips to make lectures more engaging and effective displaying study materials on screen to aid understanding.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Faculty members use online teaching platforms like Zoom and Google Classroom to create virtual classrooms. These platforms enable instructors to conduct live lectures, facilitate interactive discussions, and manage course materials in a digital environmen

1. **Zoom:** The Faculty members conduct live clasese and real-time discussions and engage students actively.
2. **•Google Classroom:** Teachers use Google Classroom to organize course materials, assign and collect assignments, and provide feedback. It also serves as a central hub for students to access resources, participate in discussions, and track their progress.
3. **Online Videos:** Teachers upload instructional videos to YouTube, offering accessible supplementary resources to both students and the public. Links to these videos are shared for easy student access.
4. **Google Quiz:** Google Quizzes provide instant feedback on student performance, helping faculty assess understanding and identify areas needing review in real-time.
5. **Online Guest Lectures:** Virtual seminars feature experts from

various fields, giving students insights from professionals outside their immediate academic environment and enriching their learning experience.

6. **Language Lab:** Equipped with advanced software, the Language Lab focuses on improving grammar, pronunciation, and vocabulary through interactive tools, enhancing students' language skills.
7. **Movie Screening:** Educational films related to the syllabus are screened to illustrate concepts and theories through visual storytelling, followed by discussions to connect theory with practical examples.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

07

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

07

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

07

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

94

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

1. **Examination Committee:**Ensures transparency in the examination process and aids in improving student performance.

2. **Term Papers:**

- **Pattern:** Strictly follows the university's examination format to align with final exams.
- **Evaluation:** Papers are checked by the respective subject teachers.
- **Distribution:** Evaluated term papers are promptly distributed to students for timely feedback.
- **Result Sheets:** Teachers submit examination sheets to the examination committee and also maintain their own records.

• **Evaluation:**

- **Checking:** Term papers are checked and marks are allotted by the respective subject teachers.
- **Distribution:** Once evaluated, the term papers are distributed to students promptly, allowing them to review their performance and understand their strengths and areas for improvement.

1. **Internal Assessment Structure Components:**

- **Assignments (10 marks):**
 - **Online Assignments:** Includes creating and submitting PowerPoint presentations (PPTs) and other online tasks.
- **Viva Voce (5 marks):** Oral examinations or discussions based on assignments.
- **Attendance and Participation (5 marks):** Evaluates student attendance, attentiveness, and engagement in class discussions.

2. **Orientation Classes:**

- Held at the beginning of the session to explain the assessment criteria, including how online assignments and practice tests factor into the overall evaluation.

3. **Testing Schedule:**

- **Four Unit Tests:** Conducted during the term.
- **Two Term Exams:** Follow the university's exam pattern.
-

4. **Intensive Classes:** Held after the term exam to address student difficulties and assist in syllabus revision.

o

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the college level, the institute is committed to ensuring a fair and just treatment of all students in the assessment and evaluation processes.

Assessment and Evaluation Practices

1. **Grievance Cell:** The Grievance Cell is established to address any student concerns related to exams. It ensures that grievances are handled promptly and fairly.

- o **Resolution Time:** Any grievances lodged are resolved within a week, demonstrating the institute's commitment to timely and effective resolution of issues.

2. **Answer Sheet Valuation:**

- o **Timeliness:** The valuation of answer sheets begins immediately after the completion of the exam. This swift process helps in maintaining the relevance and accuracy of the evaluation.
- o **Feedback:** Once checked, answer sheets are distributed to students. Detailed feedback is provided, including explanations of mistakes and guidance on areas needing improvement. This constructive feedback is aimed at helping students enhance their performance in future university exams.

3. Grievance Record:

- **Transparency and Robustness:** The institute's transparent and well-structured examination system has effectively prevented examination-related grievances. To date, no grievances have been lodged, highlighting the effectiveness and fairness of the assessment procedures.

These practices reflect the institute's dedication to maintaining high standards of fairness and transparency in student assessment.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- At the beginning of the session, the students are made aware of the Learning Outcomes, Programme Outcomes, and Course Outcomes during the subject orientation programme. The COs, POs and LO are also reflected in the prospectus of the college and college website.
- When the regular classes begin the teacher of each subject makes the students aware of the course outcomes of their respective subjects semester-wise.
- The Programmes Outcomes and Course Outcomes have also been uploaded on the College website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.renukacollege.org/pdf/Final-Learning%20Outcomes.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Formative approach (continuous evaluation) is as follows:

- Unit Tests and Surprise Tests are conducted from time to time keeping an eye on the learning outcomes of the course.
- Assignments and Projects are given which are designed to align the learning outcomes of the course.
- Group discussions, debates and Quiz competitions are organized to evaluate the learning outcomes of the students.
- Field visits, excursions and Study tours are held to give firsthand knowledge and experience to the students.
- Classroom Interaction is the focal point of evaluating the learning outcomes of the students.
- Students are actively involved in college activities in order to allow them to go through the process of learning outcomes and simultaneously they are evaluated.
- Various inter-class competitions are organized viz Essay writing, Poster and Debate competitions to assess the various learning outcomes.

The Summative approach is as follows.

- The Summative assessments are held in the form of four unit tests and two-term exams which are based on the university pattern through which the programme outcomes and course outcomes are evaluated.
- The progression of the students to higher education also helps to evaluate the programme's outcomes.
- The Placement of the students also helps to evaluate the learning outcomes of the students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

17

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.renukacollege.org/pdf/SSS.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

05

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

12

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

13

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution carries out the various extensions activities with the help of N.S.S. Programmes to promote institution-neighbourhood,community network and student engagement to sensitize students to social issues for the holistic development .The NSS activities provide diversified opportunities to students for holistic development through community service. These activities help to inculcate social awareness among the students. Shramdaan- Cleanliness activities are regularly organized in the college campus and in different places to give the message to the other students and to the community regarding cleanliness. Discussions are regularly arranged in the college by the NSS unit to create awareness among students regarding various social issues and challenges. The students learn to think beyond themselves and contribute positively and productively for the Society. Students of this institution have been encouraged to develop and inculcate important values such as:

- Teamwork
- Leadership
- Time Management
- Effective Communication
- Effective Decision Making
- Emotional Development
- Conflict management
- Understanding the challenges faced by the lesser privileged sections of society
- Learning through exposure to real-life situations.
- Gender Sensitization

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year**451**

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year****04**

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year****01**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- **Classrooms:**

- **Total: 8 classrooms**
- **ICT-enabled: 5 classrooms** (with projectors and internet connectivity)
- **K-yan equipped classrooms: 3** (with portable gadgets including computer, sound system, projector, and interactive whiteboard)
- **All classrooms are well-ventilated.**

- **Facilities:**

- **Girls' Common Room**
- **Water coolers: 2** (with purifiers)
- **Reverse Osmosis (RO) units: 2**
- **Toilets: 7 for boys, 5 for girls**
- **CCTV surveillance on campus**
- **Wi-Fi available for students and staff**

- **Multi-Purpose Auditorium:**

- **Area: 2400 sq. ft.**
- **Uses: Seminars, conferences, workshops, cultural programs**
- **Equipped with: Projector and sound system**

- **Gymnasium:**

- **Location: Ground floor**
- **Equipment: Bench press, weight lifting set, butterfly peg deck, 6-station multi-gym, dumbbells, chest expander, arm curler, body vibrator, treadmill, stationary cycle, gym balls**

- **Library:**

- **Automation:** Online OPAC, Barcode system
- **Computers:** 5 connected to LAN, 2 with internet access
- **Language Lab:**
 - **Total computers:** 15 (with internet connectivity and LAN)
 - **Language lab software:** Installed on 14 computers (13 + 1)
- **Geography Lab:**
 - **Equipment:** Computer, printer, LCD projector
 - **Fitted with:** Equipment related to Geography
- **Cultural Activities:**
 - **Location:** Multi-Purpose Auditorium
 - **Equipped with:** LCD projector and sound system
- **Health and Hygiene:**
 - **Facilities:** First aid kit, stretcher, wheelchair
 - **Vending Machine:** For sanitary napkins (installed for girls)
- **Access for students and faculty**
- **Additional facilities:** Printer, reprographic machine
- **Subscriptions:** N-List, INFLIB-NET, DELNET (remote access through Goa college), Kavikulguru Kalidas Sanskrit University (remote login for e-resources)
-

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor),

gymnasium, yoga centre etc.

Sports The college has availed neighbouring playground for sports activities. Outdoor and indoor games: The facilities available for outdoor games are: football, cricket, volleyball and athletics and indoor games like boxing bag, chess and carom board etc. Gymnasium Gymnasium for students and staff is available. It has bench press, weight lifting set, butterfly peg deck, 6 station multi-gym, dumbbells, chest expander, arm curler, body vibrator; tread mill (jogger), stationary cycle and Gym ball etc. Auditorium There is a multipurpose auditorium which is utilized for classes, workshops, seminars, conferences, cultural activities, recreation, indoor games and training programmes for Karate and Yoga. NSS A separate room is made available for NSS . Cultural Activities Cultural activities are conducted in Multi-Purpose Auditorium with sound system. Health and Hygiene First Aid kits are available. Well maintained 3 wash room spaces. Water cooler with a purifier-RO.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

08

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

08

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library Automation System: Renuka College utilizes the Cloud-Based Lib-Auto 10.0 library automation software from Kapson Software & Technologies, which is currently in process. This system includes comprehensive features such as Acquisition, Cataloguing, and Circulation, along with an OPAC (Online Public Access Catalogue) for easy book searching. It supports MIS Analysis, Accession Series Entry, Subject and Book Title Entry, and manages Issue/Return transactions. Additional functionalities include Newspaper Master Entry, Stock Verification, and various reports including Issue-Return Transaction Report and Journal Report.

OPAC: The OPAC system provides a digital catalogue that allows users to search for books using keywords such as title or author. This feature enhances efficiency by displaying book availability and detailed records, saving time and effort for both students and staff.

Barcode System: The library employs the 2D Quick Scan WL5 Wireless CMOS Imaging Barcode Reader for managing book checkouts and returns. This device scans the book's accession number, updating the system with transaction details and facilitating accurate stock management.

Library Infrastructure: The library is equipped with five LAN-connected computers and two additional computers with internet access for students and faculty. It also features a printer, a reprographic machine for printing and xeroxing, and a reading room

for quiet study and research.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	file:///I:/AQAR-%202023-2024/UPLOAD%20ADDITIONAL%20INFORMATION.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

32,845

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

22

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The following are the plans and strategies for deploying and upgrading the IT infrastructure and associated facilities.

- The College upgrades its IT infrastructure and associated facilities by purchasing new hardware and software for administrative and office work, computer lab and library from time to time.
- The college upgrades the PCs with latest configuration available in the market. ICT based equipments and computers are purchased as per the need and requirement.
- Wi-Fi facility is available in the campus and is strengthened from time to time

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

27

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	B. 30 - 50MBPS
--	-----------------------

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2,05,962

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are various Advisory Committees for maintaining the Physical, Academic and Sports Facilities .The respective committees take care of their activities. At the end of the year stock verification is made by the respective committees for utilization and maintenance of these facilities. The physical facilities including Laboratories, Classrooms and Computers are made available for the students. Funds are allotted for maintenance of the laboratories and the classrooms which are a part of the teaching and the learning process. The maintenance and the cleaning of the classrooms and the laboratories are done with the efforts of regular staffs of the institute and with support service from outside. The college garden is maintained by the gardener appointed by the institute. The college has adequate number of the computers with internet and Wi-Fi connections and they are maintained by Experts Personnel with whom the AMC have been signed. The Language Lab, Reprographic Machine and computers

systems and Software are maintained with AMC of the corresponding service provider. Electrical and the plumbing related maintenance is done with the help of Institute appointed skilled personnel and the expenditure is done from yearly allotted budget approved by CDC ..

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

79

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	http://renukacollege.org/adminlogin/admin/criterion_web/5.1.3%20Capacity%20Building.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

168

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

168

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
---	----------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

05

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

04

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

09

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Yes, The College's Students' Council plays a very active and integral role in the institution's functioning.

Structure of the Students' Council: 1.Principal of the college. 2.One senior teacher nominated by the Principal. 3. National Service Scheme (NSS) Programme Officer. 4.One student representative from each class, who has shown academic merit and is engaged in full-time studies, nominated by the Principal. 5.Director of Sports and Physical Education.

Key Activities and Responsibilities: 1. Daily Operations: Class representatives manage day-to-day affairs. 2. Event Organization: The council organizes Annual Day, NSS Camp, Teachers' Day, Sports Day, Literary Events, and the annual college magazine. 3.Health and Awareness Camps: Organizes blood donation camps, eye checkup camps, health checkup camps, and various awareness campaigns such as environmental rallies and Swachh Bharat Abhiyan on October 2nd. 4. Decision-Making: Student representatives are involved in decision-making for curricular and co-curricular activities. They play a crucial role in the IQAC, Grievance Cell, and Anti-Ragging Cell. 5.Conferences: Supports participation in national and international conferences.

The council's extensive involvement not only helps in the smooth running of the college but also in fostering a participatory environment where students contribute significantly to institutional decisions and activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

25

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an Alumni Association however it is not registered but working actively.

The activities and major contributions of the association are

- Active participation in large gathering cultural functions.
- Alumni participate and support the activities of N.S.S. unit of our college

File Description	Documents
Paste link for additional information	https://www.renukacollege.org/adminlogin/admin/criterion_web/5.4.1%20%20Alumni%20Association.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- **Vision of the College:**

Our sole vision is to nurture, nourish & chisel the students especially to make them self-reliant, self-sufficient and knowledgeable citizens to contribute to the overall progress of society.

- **Mission of the College:**

To develop the institution into a reputed brand name for excellence in academics and empower the student with higher learning and research capabilities through dynamic and value-based education for global competency and strength of character.

The college has a formally stated policy that is reflected in the Vision and Mission, of the college. At the commencement of each session, the academic calendar is chalked out that helps to prepare Annual Departmental Plan and Annual Teaching Plan keeping an eye on the stated mission of the college. The curricular and extra -curricular activities are designed to make the overall development of the students through various activities and the committees are formed to look after them in order to achieve the stated mission, vision and goals of the institution. Regular meetings of IQAC, CDC, Alumni and PTM are convened to discuss and assess the achievements of the institution in the path of its vision and mission

File Description	Documents
Paste link for additional information	https://www.renukacollege.org/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College promotes the culture of participative management. Participative management levels are: Management, Principal, faculty, non-teaching staff and students. The College constitutes

various committees for smooth functioning of day to day activities which comprise of members of different subjects and participation of their in decision making. Each level takes active part in the planning, implementation and policymaking of the College .The faculty is actively involved in planning and implementing of the academic calendar and teaching plan. The planning and organization of co-curricular and extracurricular activities are done by faculty, non-teaching staff and students.

Decentralized Governance

Decentralization is a key feature of the college's governance structure:

- **Committee System:** The institution decentralizes work by forming various specialized committees. Faculty members are appointed as heads of these committees, providing them with authority and autonomy to carry out their responsibilities effectively.
- **Student Involvement:** Students are involved in committees to develop their leadership qualities and to foster a sense of responsibility as future contributors to nation-building.

Participative Management

The college fosters a culture of participative management across different levels:

- **Levels of Participation:** The participative management structure includes the Management, Principal, Faculty, Non-Teaching Staff, and Students.
- **Decision-Making and Planning:** Each level actively participates in the planning, implementation, and policy-making processes. Faculty members play a significant role in academic planning and implementation, while co-curricular and extracurricular activities are organized with the active involvement of faculty, non-teaching staff, and students.

File Description	Documents
Paste link for additional information	https://www.renukacollege.org/link/Organogram.png
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Yes, the college has a perspective plan for development. The immediate plan is to make infrastructural development, augment ICT in teaching and learning, enhance research facilities and extend community engagement.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College Development Committee of the Institute is the apex body where all the important decision related to the development of the institution takes place. Secondly, the IQAC is involved in overlooking the implementation of plans for the College. The head of the Institution and chairperson of IQAC ensure that regular day-to-day operations are properly conducted, through feedback from conveners', and teaching and non-teaching staff. The meetings of the committees are conducted at the beginning of the year and are assigned tasks according to the institutional plans for the smooth functioning of the activities. The Heads of Various Committees ensure that the plans communicated to them by the Head of the Institution are implemented systematically. The rules of UGC and Maharashtra Public University Act 2016 are followed in appointments, service rules, and procedures and they are looked after by the senior faculty members of the college

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.renukacollege.org/link/Organogram.png
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

There is a provision of a Staff Welfare Fund for Teaching and Non-Teaching Staff as the Institution has taken the policy of Group Insurance for all the employees of the Institution since August 2017.

There is a provision of Staff Welfare Fund for Teaching and Non Teaching Staff as and when required

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

06

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

01

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has constituted a Performance Based Appraisal System (PBAS) Screening committee which works under IQAC to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal. Each faculty member is required to submit his/her PBAS every year before the conclusion of the session. They are evaluated and ensured by the PBAS Screening Committee and are forwarded to the Principal for his acknowledgment. This exercise facilitates the faculty member in availing of the benefits of the Career Advance Scheme (CAS). The Annual Assessment Report (Confidential Report) is sought from teaching and non-teaching staff and they are evaluated and consolidated report is prepared by the Principal and they are considered for teaching and non-teaching staff for appraisal

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- The physical resources are used at optimum level and the

human resources are engaged in creative and constructive activities and are developed through various faculty development programs and training, research and conferences, and community-based activities.

- The College building is also given on rent for various competitive exams and hence it is used for optimum level and funds are generated.
- The college has a very transparent mechanism for auditing.
- Internal Annual Financial Audit is carried out by a Chartered Accountant outsourced by the Institution.
- External Financial Audit is carried out by the State Government of Maharashtra through the Joint Director of Higher Education, Nagpur.
- The NSS unit audit is also carried out regularly by Chartered Accountant outsourced by the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

1. **Physical Resources:** These are being used optimally, likely meaning that buildings, equipment, and facilities are

utilized to their fullest capacity without wastage.

2. **Human Resources:** Employees and staff are engaged in creative and constructive activities. This could involve teaching, research, organizing conferences, and participating in community-based activities. Additionally, there are faculty development programs and training sessions to enhance skills and capabilities.
3. **College Building Utilization:** The college building is rented out for various competitive exams. This not only generates funds but also ensures that the infrastructure is utilized effectively even outside regular academic activities.
4. **Funds Generation:** The activities mentioned, such as renting out facilities, contribute to the financial health of the institution by generating additional revenue.

Overall, this approach reflects a proactive and resourceful management strategy aimed at maximizing the potential of both physical and human resources while also contributing to financial sustainability through innovative use of facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- The Internal Quality Assurance Cell of the college has conducted regular meeting of IQAC,done Academic and Administrative Audit and registered NIRF ..
- Organised One Day Workshop on Artificial Intelligence for Smart Work for Teaching and non-teaching staff.
- The Internal Quality Assurance Cell has taken the initiative to create awareness about NEP 2020 so it has conducted the Awareness programmes in four Junior colleges of the vicinity to disseminate the information about NEP 2020 for UG Programmes.
- Organised the programme of LinkedIn Building and

Optimisation in online mode.

- Collaboration with Green Heaven Institute of Management Studies was signed and an awareness programme related to MBA was organised.
- Faculty Exchange programmes of English ,Marathi, History and Sociology were organised respectively;
- The faculty members were informed about NEP 2020 that would be implemented from the session 2024-25 and made them understand the policy and procedure of their respective subjects.
- 12 research papers were published in UGC CARE listed Journal .
- Feedbacks from teachers,students and alumni were collected,analysed and ATR were displayed on college website.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Reviews teaching-learning process, structures & methodologies of operations and learning outcomes

- The IQAC has made it mandatory for the faculty members to submit the Performance Based Appraisal System (PBAS) every year and it is duly signed by the IQAC-Coordinator, PBAS Committee-Coordinator and the Principal after minutely observing the methodologies used in the teaching-learning process, use of ICT, results of the students, their progression and placement.

Incremental improvement in various activities

- Cent per cent results in most of the subjects.
- The graph of the students pursuing higher education has been improved.
- The online videos and google quizzes made by the faculty members on their respective subjects not only help the students of the institute but also all the other institutes

affiliated with the parent university for improving their results and progression

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.renukacollege.org/pdf/FINAL%20ANNUAL%20REPORT-2023-24.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender Equity

- The college is a co-ed institution. The college tries to create a healthy academic atmosphere between boys and girls. There is equal participation of both in academics, sports and co-curricular activities.
- The college has instituted a Women's Cell to redress the

grievances of the students

- A gender sensitization programme is conducted by Women Cell in order to create awareness among the students (boys and girls) to show respect towards each gender.
- Screening of movies is regularly shown to the students to highlight the role of women in society and to respect them.
- The college works in the coordination of its male and female teachers in a congenial ambience.
- Regular seminars and lectures are arranged to sensitize the students and staff on the issues of gender equity.
- The girls' common room is made for the girls' students to refresh and rejuvenate themselves.
- Women Cell of the college organizes various programmes related to girls about safety, health care, personal hygiene, physical fitness and domestic violence.
- Women Cell resolves the grievances of the girls when they are cropped up.
- The college also conducts rallies and poster competitions on gender equity.

File Description	Documents
Annual gender sensitization action plan	https://www.renukacollege.org/adminlogin/admin/criterion_web/7.1.1%20GENDER%20EQUITY.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:The waste bins are kept at different locations of the college in which the solid waste is collected and disposed of in the waste collected vehicle of Besa, Nagarparishad. which comes and collects the waste after every two or three days in a week. **Liquid Waste Management:**The liquid waste of the college is discharged in the sewage line of the Besa, Nagarparishad.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://www.renukacollege.org/adminlogin/admin/criterion_web/3-New%207.1.3.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Gender Equity The college is a co-ed institution.

- The college tries to create a healthy academic atmosphere between boys and girls.
- There is equal participation of both in academics, sports and co-curricular activities.
- The college has instituted a Women's Cell to redress the grievances of the students
- A gender sensitization programme is conducted by Women Cell in order to create awareness among the students (boys and girls) to show respect towards each gender.
- Screening of movies is regularly shown to the students to highlight the role of women in society and to respect them.
- The college works in the coordination of its male and female teachers in a congenial ambience.
- Regular seminars and lectures are arranged to sensitize the students and staff on the issues of gender equity.
- The girls' common room is made for the girls' students to refresh and rejuvenate themselves.
- Women Cell of the college organizes various programmes related to girls about safety, health care, personal hygiene, physical fitness and domestic violence.
- Women Cell resolves the grievances of the girls when they are cropped up.
- The college also conducts rallies and poster competitions on gender equity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- Every year, the college celebrates Constitution Day in which the staff and students administer the oath of the Preamble. The eminent personalities are invited to talk on the uniqueness of our constitution's underlying values, rights and duties so as to inspire the students to become dutiful and responsible citizens.
- The college has organised a programme on Constitution in order to create awareness about the rights, values and duties of each Indian along with Dr. Ambedkar Thought - RTMNU, Nagpur.
- The college organizes National Voters Day Programme every year. The initiative has been taken by the college for creating Voter Awareness Drive for the students as well as a programme on Linking Aadhaar cards with Voter Cards.
- Every year on the 15th of August and 26th of January, the college organizes various programmes on the lives of freedom fighters in order to make them responsible citizens for the development of the nation.
- The college celebrates its annual gathering Rangtarang in which the students perform on different themes and motifs that showcase the beauty of our own cultural diversity "Unity in Diversity"

File Description	Documents
Details of activities that inculcate values; necessary to render students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website

A. All of the above

There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- **National and International Celebrations:** The institute observes key days such as Republic Day, Independence Day, Holi, Diwali, International Yoga Day, and Swachh Bharat Abhiyan Day, encouraging active student participation.
- **Patriotic Events:** Students engage in delivering speeches, singing patriotic songs, and performing skits on freedom fighters to foster a spirit of patriotism and inspire progress for the nation.
- **Cultural Festivals:** The college celebrates various festivals, including Holi, Ganesh Chaturthi, Christmas, Eid, and Diwali, promoting awareness of diverse religions and customs to foster tolerance and harmony.
- **Commemorative Days:** Celebrations honor influential figures like Mahatma Gandhi, Dr. B.R. Ambedkar, and Dr. A.P.J. Abdul Kalam, educating students about their lives and contributions.
- **Special Observances:** Events such as World Environment Day,

International Women's Day, N.S.S Foundation Day, and Teacher's Day are celebrated, with students given opportunities to showcase their talents.

- **Teacher's Day Activities:** Students teach their favorite subjects, highlighting their skills and creativity while being recognized for their efforts.
- **Reading Inspiration Day:** In memory of Dr. Kalam, students learn about his vision for a developed nation, emphasizing the importance of youth contributions.
- **Cultural Fest - Rangtarang:** The college organizes this fest to provide a platform for students to express and showcase their talents.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Summary of Best Practices:

1. **Project Madat** Renuka College, situated in a remote area of South Nagpur, launched Project Madat to help students access government schemes and services. The project focuses on assisting students with obtaining legal documents like Aadhaar cards, voter IDs, driving licenses, and bank accounts. It also provides support for scholarships, insurance, and promotes responsible citizenship through awareness about health, hygiene, and digital literacy. The project has minimal financial liability, relying on teacher dedication and motivation to conduct enrollment camps and drives.

2. **Project Udaan** Project Udaan is an empowerment initiative for female students at Renuka College. In response to the increasing safety concerns and societal challenges women face, the project focuses on raising awareness about health, hygiene, women's rights, self-defense, and personal safety. It includes free sanitary napkin distribution, self-defense training (like karate and yoga), legal counseling, and motivational programs. The project also engages girls in government initiatives like Beti Bachao Beti Padhao. The Women's Cell ensures safety and monitors women-related issues, while awareness programs on legal rights and gender sensitivity are conducted regularly. The project has led to increased confidence and empowerment among girls, with success seen in improved health, safety awareness, and self-defense skills.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Distinctiveness

The institution has tried to make its distinct identity by providing the study materials to the students on the college website .It is found that apart from regular teaching in the classes the students need study materials in order to supplement their learning that is why the institution has decided to help the students in every possible way by providing the study materials to the students which are our easy to grasp, written in a lucid language ,explained in a simple manner at the tip of the fingers of the students. The resource materials of each subject are prepared by the respective teacher and are uploaded on the college website inthe tab study from home and it is communicated to the students. The students get easy access to the quality study materials from anywhere round the clock on the click. They can download as well as get printed the study materials from the college website

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

IQAC plans of action to be decided at the beginning of the academic year

- **Academics**

1. To form cluster of colleges to conduct classes, webinars and research activities
2. To conduct training programme for the teachers for teaching learning process
3. To organise online classes
5. To make the videos based on the syllabi
4. To conduct interdisciplinary seminars, workshops, conferences through e-platform
5. Regular workshops and extra courses pertaining to the course curriculum to be organized.

- **Development programmes and collaborations**

1. To encourage faculty members to start thinking about new courses.
2. To increase the number of collaborations with other colleges and Industries .
3. To establish faculty and student exchange programmes with other colleges.

- **Research and innovations**

1. To explore possibilities for active industry participation.
2. To increase publication of research papers in reputed journals with good impact factor.
3. . Search for financial support from Funding Agency related to research projects.

- **Institutional social responsibility**

1. Eco friendly measures to be adopted.
2. To organise more community service activities to contribute to the wellness of the society.

3. To implement the existing awareness programmes on environmental issues.

- Welfare programmes

1. To increase number of donors to pay the students fees.

2. 2. Distribution of books and uniforms to poor students.

- Administrative

1. To enhance infrastructural development.

2. Ensuring interactive feedback, analysis & monitoring

3. Offer specific and targeted training to teachers & students.

4. Academic audit (Internal/External) for continuous of academic upgradation.

Infrastructural development initiatives:

1. Fully equipped seminar hall

2. Upgradation of computer lab/language lab

3. Upgradation of sound system for auditorium

4. More projector fitted classrooms